

CODIR review dashboard

Printable template to adapt

Instructions and limits

Complete fields for your scope. Do not invent data. If data is missing or a denominator is zero, write “not calculable”.

Table to complete

Indicator	Definition and calculation	Source / frequency	Scope and period	Current value	Previous value	Decision / owner / deadline
Participation	Respondents submitting at least one closed question / people invited $\times 100$. Deduplicate according to the announced protocol.	Collective survey / each wave				
Clear priorities	Answers 4 or 5 to Q01 / valid answers 1 to 5 to Q01 $\times 100$. Also report the valid response count.	Questionnaire / each wave				
Manageable workload	Answers 4 or 5 to Q03 / valid answers 1 to 5 to Q03 $\times 100$. Distinguish perceptions from hours worked.	Questionnaire / each wave				

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Template continued

Indicator	Definition and calculation	Source / frequency	Scope and period	Current value	Previous value	Decision / owner / deadline
Cooperation between teams	Answers 4 or 5 to Q08 / valid answers 1 to 5 to Q08 $\times$ 100.	Questionnaire / each wave				
Feedback on difficulties	Answers 4 or 5 to Q10 / valid answers 1 to 5 to Q10 $\times$ 100.	Questionnaire / each wave				
Tracked absence rate	Included absence hours / theoretical scheduled hours for the same scope $\times$ 100. Define included absence categories before comparison.	Aggregated HRIS / monthly				
Voluntary departures	Voluntary departures during the period / average headcount for the period $\times$ 100. Suggested convention: mean of opening and closing headcount. Keep the convention consistent.	Aggregated HRIS / monthly or quarterly				
Actions completed on time	Actions due during the period and completed by their deadline / all actions due during that same period $\times$ 100. If no action is due during the period: not applicable.	Action register / monthly				